Document Checklist / Receipt (Personal)

In order for us to properly design your financial model, we will need to review the following documents. Please supply us with copies of any of these documents that you may have

Protection

1. Property and Casualty Insurance	
Dec Pages for:	
A. Auto Insurance	X
B. Home owners Insurance	X
C. Umbrella Coverage	X
2. Medical Insurance	X
3. Employers Benefit Book	
4. Disability Policies	
A. Annual Statement for Individual or Association	X
5. Social Security Benefits Estimates	
6. Legal Documents	
A. Will & Trust	
B. Powers of Attorney	
C. Advanced Medical Directives	
D. Living Wills/Durable PA Health	
E. Family Partnerships	
F. Pre- or Post- Nuptial Agreements	
G. Divorce/Separations Agreements	
7. Life Insurance Policies	
A. Current Statements	X
B. Beneficiary Designations	

Growth

1. Brokerage Statements	X
2. Real Estate / Co-op	
A. Mortgage Statement -Residence	X
B. Mortgage Statements - Investment Properties	X
C. Equity Lines	
D. Rental Agreements	

Savings

1. Liquid Account Statements	
A.Bank Accounts	
B. Money Market Accounts	
C. Credit Union	
2. Copies of Savings Bonds	
3. Annuity Statements	
4. Retirement Plans	
A. Employer Plans Statement	X
B. Investment Options	
C. Benefit Booklets	
D. Beneficiary Designations	
5.IRA's , Roth's and SEP's	
A. Account Statements	X
B. Benefit Booklets	
C. Beneficiary Designations	
6. 529 Plans	
A. Current Statements	

Other

1. Tax Return	
A. Last 2 Years	X
2. Pay Stubs	X
3. Gift Tax Returns	
4. Short Term Debts	
(Car Loan, Student Loan, Credit Card)	
A. Current Statements	X
B. Original Loan Terms	

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