Document Checklist / Receipt (Personal)

In order for us to properly design your financial model, we will need to review the following documents. Please supply us with copies of any of these documents that you may have

Protection

1. Property and Casualty Insurance

Dec Pages for:

A. Auto Insurance ______
B. Home owners Insurance ______
C. Umbrella Coverage ______

2. Medical Insurance ______

3. Employers Benefit Book ______

4. Disability Policies

A. Annual Statement for Individual or Association ______

5. Social Security Benefits Estimates ______

6. Legal Documents

A. Will & Trust ______
B. Powers of Attorney ______
C. Advanced Medical Directives ______
D. Living Wills/Durable PA Health ______
E. Family Partnerships ______
F. Pre- or Post- Nuptial Agreements ______
G. Divorce/Separations Agreements ______

7. Life Insurance Policies

A. Current Statements ______
B. Beneficiary Designations ______

Growth

1. Brokerage Statements ______

2. Real Estate / Co-op

A. Mortgage Statement -Residence ______
B. Mortgage Statements - Investment Properties ______
C. Equity Lines ______
D. Rental Agreements ______

Savings

1. Liquid Account Statements

A.Bank Accounts
B. Money Market Accounts
C. Credit Union

2. Copies of Savings Bonds

3. Annuity Statements

4. Retirement Plans

A. Employer Plans Statement
B. Investment Options
C. Benefit Booklets
D. Beneficiary Designations

5.IRA's , Roth's and SEP's

A. Investment Options
B. Benefit Booklets
C. Beneficiary Designations

6. 529 Plans

A. Current Statements

Other

1. Tax Return

A. Last 2 Years

2. Pay Stubs

3. Gift Tax Returns

4. Short Term Debts

(Car Loan, Student Loan, Credit Card)

A. Current Statements
B. Original Loan Terms

Name:__________________________________

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